



Mission: To inspire creativity through arts education, gallery experiences, and outreach programs.

Vision: An inclusive, creative community.

Health and Safety Plan: **Creative York**

Creative York reviewed current CDC data and Pennsylvania data. The Administrative Team developed this Health and Safety Plan based on the CDC and local school districts recommendations.

Creative York will be strictly following the Health and Safety Action Plan and continually monitoring and updating the plan based on data from PDE, PDoH, CDC, and Local Health Officials. Upon plan approval by the Creative York Board of Directors, communication about the plan will be broadcast via website and email.

The approved summary plan will be made publicly available on our website and a link will also be shared with all stakeholders.

The decision-making process for prompting class closure or significant modifications of this plan will involve a series of checks and balances between the Executive Director and the board.

Creative York’s Board of Directors will give approval the following plan to provide as much in-person instruction as possible while taking reasonable precautions during the Commonwealth’s current designations of Green, Yellow, and Red.

Students in-person instruction will experience the following:

Creative York

County Designation	
GREEN	In person and online classes
YELLOW	Online classes
RED	Online classes

Should the Commonwealth deviate from its current Green/Yellow/Red designation system, Creative York will modify this plan in accordance with directives from the Commonwealth.

Anticipated launch date for in-person learning: September 1, 2020.

Requirements	Strategies, Policies, Procedures
*Cleaning, sanitizing, disinfecting, and ventilating learning spaces, surfaces, and any other areas used by students	Creative York will follow the CDC’s Guidance for Cleaning and Disinfecting Schools.

<p>(i.e., restrooms and hallways)</p>	<ul style="list-style-type: none"> <li>● Creative York will use approved and registered EPA disinfectants.</li> <li>● Teaching artists will receive best practices training on appropriate cleaning techniques per CDC guidelines.</li> <li>● Staff will increase the frequency of cleaning high touchpoint areas throughout the day.</li> <li>● Cleaning kits (sanitizer, cleaning supplies, and gloves) will be made available for all classrooms and gallery.</li> <li>● Cleaning and sanitizing will occur throughout the day.</li> <li>● Students and staff will disinfect hands after touching shared equipment.</li> <li>● Signage for safe and best practices will be displayed throughout building.</li> <li>● Students will be physically distanced by 6 feet.</li> <li>● Tables will be turned to face in the same direction or students will sit on only one side of tables, spaced apart.</li> </ul>
<p>*Classroom/learning space occupancy that allows for 6 feet of separation among students and staff, to the maximum extent feasible</p> <p>*Hygiene practices for students and staff including the manner and frequency of hand-washing and other best practices.</p> <p>*Posting signs, in highly visible locations, that promote everyday protective measures, and how to stop the spread of germs</p> <p>*Limiting the sharing of materials among students</p> <ul style="list-style-type: none"> <li>● Schedules for students and staff will be as static as possible by having the same group of students stay with the same staff.</li> <li>● Students will be physically distanced by 6 feet.</li> <li>● Desks will be turned to face in the same direction or students will sit on only one side of tables, spaced apart.</li> <li>● Limiting the number of individuals in classrooms and other learning spaces, and interactions between groups of students</li> </ul>	<p>Signs on how to stop the spread of COVID-19 will be posted (Proper hand washing, promoting everyday protective measures, and proper face covering protocols).</p> <ul style="list-style-type: none"> <li>● Protective face coverings (masks or face shields) will be made available to adults, including visiting adults according to the current order from the Secretary of PADOH.</li> <li>● All staff and students will adhere to the Face Covering Order <ul style="list-style-type: none"> <li>- Secretary of the PADOH <ul style="list-style-type: none"> <li>○ Children two years and older are required to wear a face covering unless they have a medical or mental health condition or disability, documented in accordance with Section 504 of the Rehabilitation Act or IDEA, that precludes the wearing of a face covering in school.</li> </ul> </li> <li>● Hand sanitizing stations will be established outside of each restroom.</li> <li>● One-way traffic patterns in hallways will be created where possible.</li> </ul> </li> </ul>

<p>*Monitoring students and staff for symptoms and history of exposure</p> <p>*Isolating or quarantining students, staff, or visitors if they become sick or demonstrate a history of exposure</p> <p>*Returning isolated or quarantined staff, students, or visitors to school</p> <p>Notifying staff, families, and the public of school closures and within-school-</p>	<p>Health information relative to exposure/symptoms for students and staff will be maintained by the administrative team</p> <ul style="list-style-type: none"> <li>● Symptom screening will be done by all parents/guardians at home before class. This will be included in the class registration letter.</li> <li>● All staff and teaching artists will perform a symptom screen on themselves prior to leaving for work and will stay home if exhibiting any of the symptoms of COVID-19 or another illness.</li> <li>● Screening and reporting processes will follow PDE Health Guidance. <ul style="list-style-type: none"> <li>○ with the additional screening question(s) about close contact to confirmed or probable cases of COVID-19</li> </ul> </li> <li>● Students and staff will consistently be made aware of the signs and symptoms of COVID-19.</li> <li>● Students who develop symptoms of illness while in class will be separated from others right away, isolated in an area through which others do not enter or pass. If more than one student is in an isolation area, physical distancing will be ensured. <ul style="list-style-type: none"> <li>○ Students will remain in isolation with continued supervision and care until picked up by an authorized adult.</li> <li>○ If changes to the Secretary’s Order occur, any students or staff exhibiting symptoms will be required to immediately wear a face covering.</li> </ul> </li> <li>● Parents of sick students and/or sick staff will follow all PDE Health Guidance for return protocols.</li> <li>● Established guidelines for triaging students in will be followed, recognizing not all symptoms are COVID-19 related.</li> <li>● Parents of sick students will be advised that students are not to return until they have met</li> </ul>
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	<p>CDC criteria to discontinue home isolation and completed PDE Health Guidance</p> <ul style="list-style-type: none"> <li>○ Fever free for 24 hours without fever reducing medication</li> <li>○ At least 10 days symptom free</li> <li>○ 14-day quarantine from positive test</li> </ul> <ul style="list-style-type: none"> <li>● Staff and visiting essential personnel exhibiting symptoms will immediately leave the building.</li> <li>● As much notice as possible for closure or schedule change will be provided.</li> <li>● Continued reference to PDE will be maintained.</li> </ul>
<p>*Protecting students and staff at higher risk for severe illness</p> <p>*Use of face coverings (masks or face shields) by all staff</p> <p>*Use of face coverings (masks or face shields) by older. students (as appropriate)</p> <p>Unique safety protocols for students with complex needs or other vulnerable individuals</p> <p>Strategic deployment of staff</p>	<ul style="list-style-type: none"> <li>● The administrative team will establish and maintain communication with local and state authorities as per PDE Health Guidance to determine current mitigation levels in our community.</li> <li>● All staff and students will be required to wear masks or face shields according to the current order from the Secretary of PADOH. <ul style="list-style-type: none"> <li>○ Children two years and older are required to wear a face covering unless they have a medical or mental health condition or disability, documented in accordance with Section 504 of the Rehabilitation Act or IDEA, that precludes the wearing of a face covering in school.</li> </ul> </li> </ul>
	<p>Employees at higher risk for severe illness will be supported through exploration of duties that minimize individuals' contact with others.</p> <ul style="list-style-type: none"> <li>● All non-essential travel will be limited/eliminated.</li> <li>● Reinforce the proper use of face coverings.</li> </ul>
<p>Outdoor Classes</p>	<ul style="list-style-type: none"> <li>● All staff and students will adhere to the Face Covering Order <ul style="list-style-type: none"> <li>- Secretary of the PADOH</li> <li>○ Children two years and older are required to wear a face covering unless they have a medical or mental health condition.</li> </ul> </li> <li>● Students will be physically distanced by 6 feet.</li> <li>● Tables will be turned to face in the same direction or students will sit on only one side of tables, spaced apart.</li> </ul>

## Gallery

- All staff and visitors will adhere to the Face Covering Order. Signs for required masks will be posted on the front doors.
- Until the gallery opens appointments will be required to view the exhibit. Appointments are available on Saturdays between 10am-1pm.
- The Kerlin gallery will display exhibitions, however The Art Lab will remain closed until we can all gather.
- Staff will increase the frequency of cleaning high touchpoint areas throughout the day.
- Cleaning kits (sanitizer, cleaning supplies, and gloves) will be made available for all classrooms and gallery.
- Cleaning and sanitizing will occur throughout the day.
- Signage for safe and best practices will be displayed throughout the gallery.
- Patrons will be physically distanced by 6 feet, therefore there will be a limit to how many people can be in the gallery.