



**100 under \$100  
2017 Members' Exhibit  
CALL FOR WORKS**

Members of Creative York are invited to exhibit original artworks at Creative York West gallery during our annual holiday exhibit, 100 under \$100. There is a limit of 3 submissions per artist. Two-dimensional works must be 6"x8" or smaller and three-dimensional works should be 6"x8"x8" or smaller. All eligible works must be priced less than \$100.

**Artwork drop off at 118 W Philadelphia St:**

Saturday, November 18, 2017: 10am - 2pm.

Tuesday, November 21, 2017: 10am - 4pm.

**Exhibit Dates: December 1<sup>st</sup> - January 13<sup>th</sup>, 2018**

**Opening reception: Friday, December 1<sup>st</sup>, 5-7pm**

**Exhibit Location: 118 W Philadelphia St, York, PA 17401**

**MEDIA**

All media will be accepted. 2D works must be wired or able to be suitable hung.

**SUBMISSION**

Please label all works with artist name, title, medium and price. Drop off or deliver artwork, consignment form and signed gallery guidelines form to Creative York West during the drop off time listed above.

**DELIVERY**

Works must either be hand delivered or shipped in a properly protected, sturdy shipping carton or crate to Creative York, 10 N Beaver St, York, PA 17401. Each shipping container should not exceed 100 lbs. Include, with the shipped works, a check to cover cost of return shipping.

**PHOTOGRAPHS**

Creative York reserves the right to photograph or otherwise reproduce works in the exhibition for the purpose of press or public information.

**LIABILITY**

Creative York will not be responsible for any loss or damage to the works submitted while out of our physical custody such as during shipping. Creative York will handle all work with proper diligence. Artwork in the gallery is fully insured for the value listed by the artist.

**CHECKLIST FOR SUBMISSION:**

- Resume/bio/artist statement
- Completed Consignment form
- Signed Gallery Guidelines Form

*\*Submission of art to this exhibit is an acknowledgement that you have read the terms of this prospectus and accept and consent to said terms.*



# Consignment Contract

100 under \$100 Member's Exhibit

December 1, 2017 - January 13, 2018  
 Opening Reception: December 1st, 5-7pm

**Artist Name:** \_\_\_\_\_

*Please print artist name as it should appear on labels and press release*

Title	Medium	Year	Size (h x w)	Price/Value Indicate if NFS	Date Received	ARTWORK PICK-UP		OFFICE USE	
						Date Returned	Artist's Initials	Date Sold	Buyer's Name + Phone

**Declared value of artwork must be \$ 100 or less**  
**Works must be no greater than 6x8x8 inches**

Please select amount of sale you would Creative York to receive.  
 Selecting a percentage higher than the standard 30% commission will be acknowledged as a tax deductible donation.

- 30% commission to Creative York
- 50% commission to Creative York
- 100% commission to Creative York

**Artist Signature** \_\_\_\_\_

**Street Address:** \_\_\_\_\_

**City, State, Zip:** \_\_\_\_\_

**Phone:** \_\_\_\_\_

**Email:** \_\_\_\_\_



## GALLERY GUIDELINES

### SUBMITTING

All artwork (2 or 3 dimensional, poetry, dance, music or non-categorical) consigned or displayed in the Creative York Gallery, windows or any location owned, rented or promoted by Creative York will be juried.

### ACCEPTED

All two-dimensional works in the gallery must be framed using professional quality materials and **wired** to be hung. Works on paper must be framed or properly mounted. Sculpture must be ready for display.

A notebook containing information about exhibiting artists will be maintained at the gallery desk (resumes, promotional material, statement, photographs). This notebook will be available to customers to review as background for the art exhibited and regarding commissions they may wish to place with an artist, as well as aiding our viewers, staff, and volunteers in better understanding and discussion of the works.

### DELIVERY

Accepted works must be either hand delivered or shipped in a properly protected, sturdy shipping carton or crate. Shipping insurance is recommended. Each shipping container should not exceed 100 lbs. Include with the shipped works a check to cover the cost of return shipping. Creative York is not responsible for ANY loss or damage to the works incurred while shipping.

### SALES

Commissions will be 30% to Creative York, 70% to the artist. Artists should set the final retail price. Creative York will subtract 30% from this amount.

The artist will receive payment, by check, within 60 days after the end of the exhibition.

### MISC.

All art in the gallery is insured while it is in our possession. Creative York will exercise all due and reasonable care in the handling, display and storage of the works until returned to the possession of the artist. The amount of insurance will be the price declared by the artist at the time the piece enters Creative York Gallery.

The artist shall retain the copyright on all works consigned to the Gallery. Creative York reserves the right to photograph or otherwise document specific works for purposes of education and promotion.

The artist shall pick up any work remaining in the gallery within two weeks of the final day of the exhibition. The artist will be charged a storage fee at a rate of \$50.00 per month for any works not picked up within 30 days of the termination date. Any work abandoned for more than 90 days will become the property of Creative York.

I have read the above guidelines for Creative York Gallery. I understand and agree to them.

Artist Signature \_\_\_\_\_ Date: \_\_\_\_\_